

UPS

Business Major – Junior

Are you a student looking to launch your Information Technology career? If so, then **UPS is the place for you!**

Once known as a trucking company, UPS is now recognized as a technology company with trucks and is poised for success. Spending more than \$1 billion a year on information technology, UPS provides its customers unparalleled capability in tracking and distribution intelligence. This technological infrastructure also enables UPS to provide fully integrated Web-enabled, business-to-business solutions.

UPS Information Services, a leader in information technology, is currently seeking college students to join our team. If you are a highly motivated college student working on a degree in Accounting, Finance, Mathematics, then **UPS is a great place for you to start your career.**

Job Description:

The **Co-Op** will work closely with the Business Plan Analyst in order to provide support with day to day activities related to the Information Technology Business Plan. With the support of the Business Plan Analyst the **Co-Op** will be asked to perform a variety of tasks in support of the Information Technology. Some of these tasks will include Accounting and Control responsibilities over budgets, appropriations, contractual commitments and the preparation of budgetary variance explanations. In addition, the **Co-Op** will be asked to complete various ad-hoc requests related to Finance & Accounting. The **Co-Op** will be expected to have basic knowledge of the Microsoft Office suite of products. Good communication skills. Good PC skills including Microsoft Office (Excel). Willingness to learn and grow with the company.

Must be able to work 15 - 20 hours per week while school is in session. Potentially work 40 hours per week during the summer months.

Primary Skill:

Microsoft office

Education:

The desired **Co-Op** will be currently enrolled in a degreed college/university program pursuing a degree in Finance, Accounting, Mathematics or related discipline, or has graduated from a degreed college/university program within that last 24 months with a degree in Finance, Accounting, Mathematics or related discipline.

BASIC QUALIFICATIONS:

- Must be a U.S. Citizen or National of the U.S., an alien lawfully admitted for permanent residence, or an alien authorized to work in the U.S. for this employer
- Now or in the future UPS employment sponsorship, such as H1B, TN, J-1, F-1, etc., is not needed in order to start or continue temporary or permanent employment with UPS.
- Student currently enrolled in a degreed college/university program, or graduated from a degreed college/university program within the last 24 months.
- Able to work 15-20 hours per week while school is in session, and 40 hours per week during the summer months in Mahwah, NJ.

OTHER CRITERIA:

Employer will not sponsor visas for position. Healthcare benefits not available with this position.

UPS is an equal opportunity employer – race/color/religion/sex/national origin/veteran/disability/sexual orientation/gender identity.

TO APPLY: Please email your resume to Jonathan Michalski – jmichalski@ups.com – and list MSU in the subject line. The internship is scheduled to start as soon as possible so please don't delay.